

**OFFICE OF THE PRINCIPAL
MAULANA AZAD COLLEGE
Govt. of West Bengal
8, Rafi Ahmed Kidwai Road, Kolkata 700013**

Notice No. UG ADM 2023/5

Dated: 21st September, 2023

ATTENTION!!! NEWLY ADMITTED 1ST SEM UG STUDENTS

Document verification

The candidates, who are admitted to UG Sem I courses in between 17.09.2023 and 20.09.2023, are hereby directed to come to the college for offline document verification as per schedule given below. They must bring with them the following documents - all in **ORIGINAL**.

- i. Printed online application form duly signed by the Parent/ Guardian
- ii. Age proof certificate-Admit Card / Certificate of 10 level examination or Birth Certificate
- iii. 10+2 Marksheet
- iv. Caste certificate, EWS certificate & Persons with Disabilities (PWD) Certificate, if applicable
- v. Registration Certificate -for candidates already registered under C.U.
- vi. Downloaded receipt of Admission Fees paid online.
- vii. Copy of admission cancellation receipt, if admitted elsewhere.

Date, time & venue for document verification:

22.09.2023 (11 am to 1 pm) & 23.09.2023 (11 am to 3 pm), venue- to be intimated at the college main gate

* Candidates must report in person on the above-mentioned dates. If a candidate fails to report in person due to some emergency, a person authorised by him / her must report on his/her behalf with all the relevant documents mentioned above and a letter of authorisation duly attested by the candidate.

**A candidate, if fails to report on the above-mentioned dates, may be treated as unwilling to continue in Maulana Azad College and hence may be dropped from the list of admitted candidates

*** If anybody finds it impossible to attend in due time due to emergency or remote distancing, he / she is asked to send mail, in advance, at macadmission123@gmail.com with proper supporting documents.

**Principal
Maulana Azad College**