

I/1126/2021

Food Safety and Standards Authority of India  
(A Statutory Authority established under the Food Safety and Standards Act, 2006)  
Human Resource Division  
FDA Bhawan, Kotla Road, New Delhi - 110002

Dated 3<sup>rd</sup> Dec, 2021

**CIRCULAR**

Subject: Internship starting in the month of January 2022 under Internship Scheme 2021-22 at Food Safety and Standards Authority of India

1. Food Safety & Standards Authority of India (FSSAI) is a statutory body established under the Food Safety & Standards Act, 2006 under the aegis of Ministry of Health & Family Welfare, Government of India. It is the apex body responsible for ensuring food safety and compliance to food standards across the country. FSSAI internship programme will provide Interns with unique learning opportunities in various areas of food regulation of food safety administration.

**2. Eligibility Criteria:**

Students pursuing a full time Graduate/Post Graduate Degree/higher degree from a Recognized Institute within India/ abroad, in any of the following:

- a. Pursuing Post Graduate Degree/B.Tech/BE from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance.
- b. Business Administration & Management including policy regulation and related fields.
- c. PG Diploma/Degree in Journalism, Mass Communication and Public Relations.
- d. B.E. / B. Tech in Computer Science/Information Technology Software Engineering or related Stream.
- e. Post Graduate Degree/Diploma in Public Policy Public Administration.
- f. Bachelor/Master of Law.

**Note** — Students in 3<sup>rd</sup> / 4<sup>th</sup> year of Bachelor's program in Food Technology or related fields can also apply.

**3. Tenure**

Internship will be available throughout the year at different Points of time, Internship will be offered for duration of upto 03 months, which may be extended to a maximum period of 06 months. No internship of duration less than a month will be offered.

**4. Place of Internship —**

- a. FSSAI (HQ), FDA Bhawan, Kotla Road New Delhi- 110002
- b. FSSAI (Northern Region), C/o National Food Laboratory, Ahinsa Khand-II, Indirapuram, Ghaziabad, Next to CISF Camp, Uttar Pradesh-201014.

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- c. FSSAI (Western Region), Hall Mark Business Plaza, Sant Dyaneshwar Marg, Opp. Gurunanak Hospital Road, Bandra (East), Mumbai- 400051.
- d. FSSAI (Southern Region), Central Documentation Complex, (South Wing), Chennai Port Trust, Rajaji Salai, Chennai.
- e. FSSAI (Eastern Region), Benfish Tower, 6th floor,3 1 G N Block, Sector-V, Salt Lake, Kolkata-700091.
- f. National Food Laboratory, Ahinsa Khand-II, Indirapuram, Ghaziabad, Next to CISF Camp, Uttar Pradesh-201014.
- g. National Food Laboratory, 3, Kyd Street, Kolkata-700016.

## 5. Working Space

Interns would be required to have their own laptops. FSSAI shall provide working space, internet facility and other necessities but shall not cover local lodging and travel facilities. FSSAI will not bear the expenses of any Boarding.

## 6. Application Process

- a. Interested and eligible students can apply online in the specified format as per the timelines provided by FSSAI. Applicants, who have applied for internship for previous months, need to apply afresh.
- b. The shortlisted candidates may be required to submit a short write up/presentation for final selection.
- c. The final list of selected candidates along with their date of joining and Internship tenure would be declared online on FSSAI website.

Description	Timeline
Starting date of receiving application	03rd December 2021
Last date for submitting online application	13th December 2021
Announcement of Shortlisted candidates	23th December 2021
Date of Joining	03 January 2022

- d. At the time of joining, Intern would be required to carry a letter from their Institute indicating his/her status in the Institution as a student and "No Objection" for allowing him/her to undergo Internship Program for the period for which he/she is selected, if applicable. A character certificate from the authority of the Institute, along with proof of educational qualifications as mentioned in the application form would also need to be submitted at the time of joining for internship.

## 7. Areas/Domains Available for Internship

Any of the area mentioned in application will be deemed indicative of the preference and not a confirmation of protect allocation in the specific department.

New Delhi (HQ)	Standards Regulation/Codex Regulatory Compliance FSMS
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	Human Resource Finance & Accounts Imports Quality Assurance Legal IT Social & Behavioural Change
Regional Offices (Delhi,Mumbai, Chennai &Kolkata)	Food Imports Clearance and Licensing
National Food Laboratory, Ghaziabad and Kolkata	Food sampling and testing.

### 8. Assignments

Interns would be attached to one of the several Divisions at FSSAI (HQ)/ ROs/Labs depending on the academic and technical training and assigned project(s) related to different aspects of Food and Nutrition Management Processes.

### 9. Stipend

A stipend of Rs. 10,000/- (Rupees ten thousand only) for the internship period will be given to the deserving Interns on the recommendation of the Office/Division that they are attached with. The criteria for deserving interns will be decided based on their (a) attendance, (b) assessment by their respective reporting officers; and (c) evaluation of the report by the Committee.

### 10. Certificate

All the interns will be awarded a certificate on successful completion of the internship i.e. on submission and review of final report/presentation.

Digitally Signed by Madan  
Mohan Khantwal  
Date: 03-12-2021 16:58:09  
Madan Mohan Khantwal  
Reason: Approved  
Assistant Director (HR)